

KIRKBY UNDERWOOD PARISH COUNCIL

Minutes 10th February 2015 at 7pm

In Kirkby Underwood Village Hall

Present: Cllrs: Mr P Reynolds - Chairman; Mrs D Davies, Vice Chairman; Mr S Green, Mr H Collinge Clerk - Mrs S Shepperd; Parish Clerk. Mr B Pottle sent his apologies.

Four members of the public were present.

1. Minutes

Reading of the minutes: The minutes of the meeting dated 4th November 2014 were agreed and signed by the Chairman.

2. Matters arising

NONE

3. Planning

No other new planning issues have arisen.

4. Highways

Grips on this side of the A15

Completed to the satisfaction of the P. Council - no further action required.

Gullies

There is still a problem with either water not going away or coming back up the drain when it rains heavily. The drain in question is opposite Mr P Louth's house and the same side of the road as Mr Greens house. Parish Clerk to contact Matt Chapman again for further work to be done. (Mr Green said that a gentleman is looking into other issues and could at the same time photograph this drain, he comes from Grimsby - Matt Chapman will be asked if he can be used). (PC)

Leak on Stainfield Road

In abeyance.

Speed Control Watch

In abeyance - the Parish Council decided not to do anything further at this time.

5. Finance

Parish Clerk to be paid quarterly salary of £100

Brownlow Trust

It was agreed that the advertisement next time should be more prominent in order that it is more eye catching to the people in the village who may apply. (PC)

Internet banking

The Chairman is completing his on line banking access. (PR)

6. Correspondence

PC Elections

The Parish Council elections are due this year. The PC has a timetable for this event and will follow it. The PC was asked to send application forms to all existing Councillors and to advertise these posts appropriately. (PC)

DPI Forms

DPI forms to be sent to all Council members via email in order that they can make their declaration. (PC)

LALC subs

Subs are due on 1st April and will be paid via the internet on this date. (PC)

Z. AOB

Tree in field by the Church

Environmental Services have been contacted and have said that this matter will be investigated and resolved by 22nd May 2015.

Hedge on Callans Lane

Mr P Reynolds has undertaken that he will endeavour to speak to the tenants of 0 Barnberry Way in order to establish a line of contact so that action can be effected to reduce the height of the hedge. (PR)

Sign on the Village Hall

The sign on the exterior wall of the Village Hall is in need of refurbishment. Mr P Reynolds has undertaken to investigate the best way forward for this refurbishment. The Parish Council has undertaken to pay for all or part of the costs for this work to be carried out. (PR)

Dons Way

It was formally noted that Councillor Green was extremely dissatisfied with the decision which SKDC have taken with regard to the building on Dons Way. He considered that the Parish Council had been extremely ineffectual in exercising any influence over the decision taken by SKDC even though it was clear that planning permission had never been given for this building.

Meeting closed at 7.45pm

Future Meetings

Date of next meetings:

Tuesday 19th May to include the AGM

Signed.....(Chairman) Date.....

KIRKBY UNDERWOOD PARISH COUNCIL AGM

In Kirkby Underwood Village Hall

Present: Cllrs: Mr P Reynolds - Chairman; Mrs D Davies, Vice Chairman; Mr B Pottle; Clerk - Mrs S Shepperd Parish Clerk. Apologies from Mr S Green and Mr H Collinge were received.

1. Election of Chairman & Vice Chairman

The Chairman and Vice-Chairman to remain the same, Mr P Reynolds and Mrs D Davies respectively.

The reading of the Chairman's Report which was signed.

There were no outstanding matters that needed to be dealt with at the AGM as all ongoing issues are being dealt with during the quarterly meetings.

Signed.....(Chairman) Date.....

KIRKBY UNDERWOOD PARISH COUNCIL

Minutes 19th May 2015 at 7pm

In Kirkby Underwood Village Hall

Present: Cllr Mr P Reynolds - Chairman; Cllr D Davies - Vice Chairman, Cllr L Green, Cllr H Collinge
Cllr B Pottle, Mrs S Shepperd - Parish Clerk.

Annual Parish Meeting

The meeting was opened and closed as no members of the public attended the meeting.

AGM

Election of Chairman and Vice Chairman

The Chairman and Vice-Chairman to remain the same, Cllr P Reynolds and Cllr D Davies respectively.

The reading of the Chairman's Report was signed.

There were no outstanding matters that needed to be dealt with at the AGM as all ongoing issues are being dealt with during the quarterly meetings.

Parish Council Meeting

1. Minutes

Reading of the minutes: The minutes of the meeting dated 10th February 2015 were agreed and signed by the Chairman.

2. Matters arising

NONE

3. Planning

Belmont Tower

Planning was applied for the Belmont Tower. The Council had no objections to this application.

Dons Way

The Chairman had a meeting at SKDC with regard to Donsway and it has been accepted that this is now recognised as a small holding and accordingly must comply with the small holding regulations as opposed to domestic regulations.

4. Highways

No issues arising.

5. Finance

Parish Clerk to be paid quarterly salary of £100

Internet banking

The Chairman is completing his on line banking access. (PR)

LALC subs

Subs have been paid via internet banking.

Rent for Village Hall

The payment for the rent with respect of the meetings for the Parish Council was paid by cheque.

Audit

The audit was approved by the Parish Council in its completed form. It still needs to be externally audited and sent off to the auditors. (SS)

6. Correspondence

Adopt a telephone booth

It was agreed that we would adopt our village telephone box for a £1.00. A notice would also be put into the monthly monitor for suggestions as to what to do with this new acquisition. (SS)

7. AOB

Hedge on Callans Lane

The hedge has now been cut back.

Sign on the Village Hall

It was agreed that a new sign would be commissioned at a cost of £780, arrangements to be made to have this completed. It was also agreed that the old sign would be treated for woodworm etc and brought into the Village Hall for posterity. (PR)

Strimming of verges

It was agreed that SKDC should be contacted early in 2016 to ask them not to strim the flowers until they have died back naturally.

Meeting closed at 19.45

Future Meetings

Date of next meetings:

Tuesday 11th August 2015
Tuesday 17th November 2015
Tuesday 9th February 2016
Tuesday 10th May 2016

All meetings commence at 19.00 hrs.

Signed.....(Chairman) Date.....

KIRKBY UNDERWOOD PARISH COUNCIL

Minutes 1st September 2015 at 7pm

In Kirkby Underwood Village Hall

Present: Cllr Mr P Reynolds - Chairman; Cllr L Green, Cllr H Collinge; Cllr B Pottle; Mrs S Shepperd - Parish Clerk.

Parish Council Meeting

SPECIAL NOTICE

Due to the sad loss of our Vice Chairman, Mrs Dorothy Davies, who passed away on the day of our last scheduled meeting, out of respect, the meeting was postponed until 1st September 2015.

Her contribution will be sorely missed, she was, as the whole of the village knows, an integral part of our village life.

1. Minutes

Reading of the minutes: The minutes of the meeting and AGM dated 19th May 2015 were agreed and signed by the Chairman.

2. Matters arising

NONE

3. Planning

NONE

4. Highways

Corner of Aslackby Road/Rippingale Road.

The top dressing is coming off and the road levels have changed preventing water from running away. Highways department to be contacted. (SS)

Callans Lane

The work on Callans Lane has still not been finished where it has been coned off by the Council. This part of the road needs to be properly built off. Again on Callans Lane where the council has had contractors patch the road top dressing is already coming away. Highways department to be contacted. (SS)

The Green

Cars are now constantly being parked outside the houses known as The Green leading to Stainfield Road. These cars are right on the corner of the road and it is considered that they are a danger. It is believed that the cars belong to the new people who have moved into 4 The Green which is a Council owned property. It was decided that the Housing department should be contacted to establish if and where the allocated parking area is supposed to be for this house. Housing department to be contacted. (SS)

5. Finance

Parish Clerk to be paid quarterly salary of £100

Internet banking

The Chairman is completing his on line banking access. (PR)

Donation for Mrs D Davies's memorial

It was agreed that a sum of £50 should be donated to the memorial fund which is being managed by Carltons, funeral directors. Alisha Couzens, Dorothy's daughter to be informed that this is being done and Carltons to be contacted in order that this donation is given to the correct person. (SS)

Telephone Box Adoption

An email to be sent to all the members of the PC of the contract for the above adoption. P Reynolds to read through the hard copy. (SS)

Audit

The audit was approved by the external auditors in its completed form. Nothing needs to be done until next year.

Speed Signs

It was agreed that further investigation should be made into the financial aspects and the right equipment to be used for our village. (B Pottle)

Car Fund

The question of whether it is possible for us to fully fund any person in our village to use the village car fund is to be asked of Sheila the administrator of this fund for us on our behalf. (SS)

6. Correspondence

NONE

7. AOB

Sign on the Village Hall

It was agreed that a new sign would be commissioned at a cost of £780, arrangements to be made to have this completed. It was also agreed that the old sign would be treated for woodworm etc and brought into the Village Hall for posterity.

This is being done at the moment and both signs should be with us sometime in September 2015. (PR)

Complaints about hedges in the village

There have been complaints about two hedges in the village. The first being Croft House, Stainfield Road, it has been said that it is overhanging the pathway, however, this has now been cut back. The second being the Laurel Hedge at Irene House. Presently the owners are away but will be contacted on their return by Mrs L Green. (LG)

Planning

A planning document was sent to all PC members by the PC but they wish to have it resent to study it in further detail. The PC will send it again to all PC members if it can be found. I understand that the Chairman still has a copy of this document on his computer. (SS)

New Parish Councillor

Mr A Andrews will be asked to put, in October's monthly monitor, a notice asking whether anyone in the village is interested in sitting on the Parish Council. (SS)

Strimming of verges

It was agreed that SKDC should be contacted early in 2016 to ask them not to strim the flowers until they have died back naturally.

Meeting closed at 20:00 hours.

Future Meetings

Date of next meeting: Tuesday 17th November 2015, Tuesday 9th February 2016, Tuesday 10th May 2016

All meetings commence at 19.00 hrs.

Signed.....(Chairman) Date.....

KIRKBY UNDERWOOD PARISH COUNCIL

Minutes 17th November 2015 at 7pm

In Kirkby Underwood Village Hall

Present: Cllr P Reynolds - Chairman; Cllr L Green; Cllr B Pottle; S Shepperd - Parish Clerk. Apologies for absence from Cllr H Collinge. Three members of the public attended and also Nick Robins our District Councillor.

Parish Council Meeting

SPECIAL NOTICE

As everyone is aware from the minutes of the last meeting we advertised for a Parish Councillor to become a new member of our Parish Council. Mrs Jackie Kenwood and Mrs Jenni Ashwood both stood for this position and the successful candidate was Mrs Jackie Kenwood who will become a fully integrated member with immediate effect. We welcome her to our Council and we are sure that she will be an asset. A letter will be sent to Jenni Ashwood to inform her of the result and thank her for her interest in the position. (SS)

1. Minutes

Reading of the minutes: The minutes of the meeting and AGM dated 1st September 2015 were agreed and signed by the Chairman.

2. Matters arising

IMPORTANT NOTICE THE CHAIRMAN HAS CALLED AN EXTRAORDINARY MEETING TO BE HELD ON TUESDAY JANUARY 12TH 2016 - THIS IS A CLOSED MEETING FOR THE PARISH COUNCIL ONLY - see end of documents for more details.

3. Planning

NONE

4. Highways

Corner of Aslackby Road/Rippingale Road.

The top dressing is coming off and the road levels have changed preventing water from running away. Highways department to be contacted. (SS)

Callans Lane

The work on Callans Lane has still not been finished where it has been coned off by the Council. This part of the road needs to be properly built off. Again on Callans Lane where the council has had contractors patch the road top dressing is already coming away. Highways department to be contacted. (SS)

These are still ongoing problems in a nut shell, Corner of Aslackby Road - Drainage. Callans Lane - Top Dressing and unsatisfactory job done with regard to the road being built off - it needs some hard core and not just soil, also the cones have been put back so they obviously do not feel that they have done the job otherwise no cones would be there.

I shall contact Matt again. Peter Reynolds has said that if Matt is willing to come out he will walk with Matt and explain face to face what are the problems. (SS/PR)

The Green

Further to our investigations, the tenants have moved their parking to outside the village hall. Following discussions at the meeting it is believed that although SKDC have said that there is parking available for the tenants of number 4, it is believed that this is not the case and in fact Mr and Mrs Ricci own two of the parking spots which means that SKDC may have inadvertently allocated a nonexistent spot. Mr and Mrs Ricci and going to be asked about this in order to arm ourselves with more information prior to approaching SKDC again. (SS)

5. Finance

Parish Clerk to be paid quarterly salary of £100

Internet banking

The Chairman is completing his on line banking access. (PR)

Telephone Box Adoption

An email to be sent to all the members of the PC of the contract for the above adoption. P Reynolds to read through the hard copy. The decision as to whether we want to go ahead with the adoption will be taken at the next meeting. There is currently a branch overhanging the Box Louise has said that she will cut it back to prevent any damage to Box. (LG)

Speed Signs

It was agreed that further investigation should be made into the financial aspects and the right equipment to be used for our village. This has been done and Brent is sending the information to the Parish Clerk who will forward it to everyone as part of these minutes. Brent is also going to check with Katrine with Respect to the Archer Survey and whether we can obtain the results for our village. (BP). Rippingale PC will be contacted to see if they are interested in sharing the costs and thus the signs with us, Rippingale PClerk to be contacted. (SS)

Information sent by Brent, received 18th November:

Details of the cost of the speed signs are:

One interactive sign complete with mounting plate and data logger £2000 + VAT
As above but without data logger £1700 + VAT.

Additional mounting plate £53 + VAT.

Car Fund

We can use the money from the fund as we wish as long as it is used with relevance to the car fund. Anthony Andrews will be contacted and asked to put a notice in the monthly monitor explaining the situation and how it can now be used. (SS)

6. Correspondence

SKDC have sent us the documents for our next year's precept application, PC to apply. (SS)

7. AOB

Sign on the Village Hall

The village sign is now ready to be put up and the old one has been treated and can be brought into the village hall. Keith Wright donated £100 towards this sign, a letter will be sent to thank Mr Wright for donating this large sum, it was gratefully received. It was also felt that there should be an unveiling of the new sign and that Mr Wright be asked to unveil it. Once Peter has acquired the sign and approved payment, to be done online, we shall organise an appropriate occasion for the sign to be unveiled. (PR/SS)

Planning

A planning document was sent to all PC members by the PC but they wish to have it resent to study it in further detail. The PC will send it again to all PC members if it can be found. I understand that the Chairman still has a copy of this document on his computer. (SS) ALL MEMBERS OF THE COUNCIL CONFIRMED THAT THEY HAVE A COPY - COULD SOMEONE SEND A COPY TO JACKIE AS SHE DOES NOT HAVE A COPY HER EMAIL IS jekenwood@btinternet.com

Defibrillator

The PC has been given some information with regard to costs etc and is following them up. (SS)

Callans Lane Petition

A petition has been put forward from the residents who live closer to Callans Lane Wood. This is being sent to all members of the Council plus the PC, this is to be discussed at the extraordinary meeting.

Strimming of verges

It was agreed that SKDC should be contacted early in 2016 to ask them not to strim the flowers until they have died back naturally. (SS)

Meeting closed at 20:30 hours.

IMPORTANT NOTICE THE CHAIRMAN HAS CALLED AN EXTRAORDINARY MEETING TO BE HELD ON TUESDAY JANUARY 12TH 2016 (Closed, Parish Council Only):

The following to be discussed
Speeding in the village
Petition with regard to Callans Lane
Defibrillator
Phone box adoption
Village Plan

Future Meetings

Date of next meeting: Tuesday 9th February 2015, Tuesday 10th May 2016

All meetings commence at 19.00 hrs.

Signed.....(Chairman) Date.....