

## **KIRKBY UNDERWOOD PARISH COUNCIL**

Minutes 4th February 2014 at 7pm

In Kirkby Underwood Village Hall

**Present:** Cllrs: Mr P Reynolds - Chairman; Mrs D Davies, Vice Chairman; Mr B Pottle; Mr S Green; Clerk - Mrs S Shepperd. One member of the public. Mr H Collinge gave his apologies

### **1. Minutes**

Reading of the minutes: The minutes of the meeting dated 11th November 2013 were agreed and signed by the Chairman.

### **2. Matters arising**

NONE

### **3. Planning**

"Donsway" is now being dealt with by Mr Lee Walsh, he has verbally told me that the situation should be moved forward.

No new planning issues have arisen.

### **4. Highways**

#### Grips on this side of the A15

A memo has been sent to Mr Matt Chapman with regard to the grips and he has said that he will elevate this to a higher level within his organisation. (PC)

#### Gullies

It was agreed with Mr Matt Chapman that as soon as the weather improves that a camera will be put down the gullies to identify exactly what is the problem. (PC)

#### Lime Tree

The lime tree has been pruned to the satisfaction of the Parish Council. (PC)

### Leak on Stainfield Road

Mr Matt Chapman has now been made aware as to exactly where the water is coming from and has agreed to pursue this. (PC)

### Slope by Mr S Green's field and Irene House

Mr Matt Chapman has passed on some suggestions regarding these crossings and is awaiting a response from his manager. (PC)

### Camber on Rippingale Road

The first bend on entering the village from the A15 has an adverse camber, a request will be made to have this raised so that vehicles are not forced to the left (apparently there have been some accidents at this point on the road). (PC)

### Signs

A request will also be made to have a sign indicating the bend on Rippingale Road. (PC)

### White Lines

White lines will also be requested for Rippingale road. (PC)

### Surface dressing on Rippingale Road

Mr Matt Chapman has informed me that nothing can be done about the surface dressing at this time, which he considers does not pose any hazard, however, he has said that he will monitor the location.

### Street Numbering on Rippingale Road

The street numbering at present is very confusing, apparently a number of years ago members of the council came out to look at this situation but it was not pursued. The Parish Council consider that this could pose a problem for the emergency services if they were to be called out. A request will be made to the council to rectify this numbering system. (PC)

### Sign "The Green"

A request to be made to have the sign the Green moved so that it is directly outside the houses which are the Green. (PC)

### The Walking of Horses on Stainfield Road

The issue of leading horses on Stainfield Road was raised. The Parish Council felt that it was not under their remit. If anyone has a problem with this issue they can call the PCSO on the following number 07939-887863. She is happy to help in any way she can.

### Weight Restriction

A weight restriction was discussed for Rippingale Road, it was decided that at this time no action would be taken, however, a watching brief would be maintained.

## **5. Finance**

Parish Clerk to be paid quarterly salary.

### Brownlow Trust

The PC will investigate how the Brownlow trust should be administered. (PC)

## **6. Correspondence**

NONE

## **7. AOB**

There are potholes on Rippingale Road opposite Manor farm's pedestrian gate. Highways to be contacted. (PC)

The question of a defibrillator was discussed for the village. The Parish Council decided that no further action would be taken.

## **Future Meetings**

Date of next meeting:

Tuesday 6th May 2014 (AGM)

Meeting closed at 7.45pm

Signed.....(Chairman)

Date.....

## KIRKBY UNDERWOOD PARISH COUNCIL

Minutes 6th May 2014 at 7pm

In Kirkby Underwood Village Hall

**Present:** Cllrs: Mr P Reynolds - Chairman; Mrs D Davies, Vice Chairman; Mr B Pottle; Clerk - Mrs S Shepperd Parish Clerk. . Apologies from Mr S Green and Mr H Collinge were received.

### **1. Minutes**

Reading of the minutes: The minutes of the meeting dated 4th February 2014 were agreed and signed by the Chairman.

### **2. Matters arising**

NONE

### **3. Planning**

"Donsway" is still being dealt with by Mr Lee Walsh. Evidence has been submitted showing that the building in question has not been there for 4 years. The Parish Council is awaiting a response from Mr Walsh with respect to this. P Reynolds to ring to Lee Walsh in order to establish what the situation is and also to address the situation with the Parish Clerk

No new planning issues have arisen.

### **4. Highways**

#### Grips on this side of the A15

M Chapman has said that the grips are on the list and a job has been raised for them to be done, however, he also said that there are so many to do and that they have been asked to mark them all out, this is still to be done and he has not as yet been given the tools to do this. It was agreed that Matt Chapman would be asked if we can do it ourselves. It was suggested that S Green is in a position to do this and that the Parish Council would pay him diesel money. (PC)

#### Gullies

These should be attended to sometime in May.

#### Leak on Stainfield Road

Matt Chapman waiting for his manager to confirm can go ahead - this will be followed up by the PC. (PC)

#### Slope by Mr S Green's field and Irene House

To be done by council, they have issued a works order for this work to be completed, however, the slope by Irene House was considered to be within normal limits and would therefore not be altered. No date as yet has been given PC to follow up. (PC)

#### Camber on Rippingale Road

Due to the classification of the road the camber cannot to be altered - it was agreed that if any accidents occur at this point on the road they would be logged by the village and if they are significant in number the highways department will be approached again

#### Signs and White Lines on Rippingale Road

Again this cannot be done due to the classification of the road. It is not of sufficient importance.

#### Street Numbering on Rippingale Road

It was agreed that no further action to be action at this time.

#### Sign "The Green"

Still awaiting for response - chase it and if they will not move it then ask if we can we move it ourselves (PC)

Calllans Lane resurfacing

This will be done sometime in July 2014 according to the highways department

**5. Finance**

Parish Clerk to be paid quarterly salary plus expenses £106.10p

Brownlow Trust

The PC will investigate how the Brownlow trust should be administered. This needs to be followed up as no response has yet been received. (PC)

Hospital car scheme

It was agreed to publish this service in the monthly monitor explaining exactly how it works. (PC and Chairman to discuss)

Internet banking

It was agreed that internet banking would be now used. It was also agreed that the Chairman and the PC would be able to access the internet accounts and that the Chair would make the payments to the PC for her quarterly salary and any expenses incurred. (PC and Chairman)

Notice board

It was agreed to look into wall mounted notice boards of various sizes for the sole use of the Parish Council notices. Sizes perhaps about 3'x2'6". (PC)

**6. Correspondence**

NONE

**7. AOB**

The TPO's on the trees in Kirkby Underwood Village

The Parish Council wish to have all the TPO'S on the trees in Kirkby Underwood to be removed. I informed the council that Mr Williets had informed me that a review was going to be carried out on the TPO's. Enquiries to be made as to when the review will be carried out and the Parish Council are asking that all the TPO's be removed throughout the whole village. (PC)

**Future Meetings**

Date of next meetings:

- Tuesday 5th August 2014 @ 7pm
- Tuesday 4th November 2014 @7pm
- Tuesday 3rd February 2015 @ 7pm
- Tuesday 19th May to include the AGM

Meeting closed at 8.00pm

Signed.....(Chairman)                      Date.....

**KIRKBY UNDERWOOD PARISH COUNCIL AGM**

In Kirkby Underwood Village Hall

**Present:** Cllrs: Mr P Reynolds - Chairman; Mrs D Davies, Vice Chairman; Mr B Pottle; Clerk - Mrs S Shepperd Parish Clerk. Apologies from Mr S Green and Mr H Collinge were received.

**1. Election of Chairman & Vice Chairman**

The Chairman and Vice-Chairman to remain the same, Mr P Reynolds and Mrs D Davies respectively.

The reading of the Chairman's Report which was signed.

There were no outstanding matters that needed to be dealt with at the AGM as all ongoing issues are being dealt with during the quarterly meetings.

Signed.....(Chairman)      Date.....

## **KIRKBY UNDERWOOD PARISH COUNCIL**

Minutes 5th August 2014 at 7pm

In Kirkby Underwood Village Hall

**Present:** Cllrs: Mr P Reynolds - Chairman; Mrs D Davies, Vice Chairman; Mr B Pottle; Mr S Green and Mr H Collinge Clerk - Mrs S Shepperd Parish Clerk.

### **1. Minutes**

Reading of the minutes: The minutes of the meeting dated 6<sup>th</sup> May 2014 were agreed and signed by the Chairman.

### **2. Matters arising**

NONE

### **3. Planning**

"Donsway" is still being dealt with by Mr Lee Walsh, however, Mr Reynolds, after having emailed Mr Walsh on several occasions is still awaiting a response from Mr Walsh. It was agreed that Mr Reynolds would write to the Head of Planning Enforcement with a copy to The District Councillor, Peter Moseley expressing the concerns the Parish Council have with regard to the lack of enforcement being administered with regard to "Donsway". (PR)

No new planning issues have arisen.

### **4. Highways**

#### Grips on this side of the A15

M Chapman to be contacted with regard to the Grips which have still not been done. (PC)

#### Gullies

Matt Chapman has said that the gullies have been jetted and cleaned out. The Parish Council will keep an eye on the gullies and next time it rains will check that they are working as they should.

#### Leak on Stainfield Road

Matt Chapman has suggested that Parish Council contact Kevin Brumfield in order to progress this matter further. (PC)

#### Slope by Mr S Green's field and Irene House

Although the slope has been re-laid the slope is still significant. It was agreed that we would try to have the slope moved round the corner to Aslackby Road in front of the gate by Mr Green's field. (PC)

#### Sign "The Green"

The sign will be moved by the 15<sup>th</sup> August to the verge outside No. 3 The Green.

#### Speed Control Watch

Neil Atkinson to email me the details of the speed watch which I shall then forward to the members of the Parish Council. Martin Hill has undertaken to liaise with other local Parish Councils to see whether the costs of this scheme can be shared and to find out which PC's would be interested in joining the scheme. (MH,NA)

### **5. Finance**

Parish Clerk to be paid quarterly salary of £100

#### Brownlow Trust

The PC will investigate how the Brownlow trust should be administered. This needs to be followed up as no response has yet been received. (PC)

Internet banking

The Chairman is completing his on line banking access.

Notice board

In abeyance

**6. Correspondence**

NONE

**7. AOB**

Tree in field by the Church

The tree in the field by the Church is shedding branches and could potentially be dangerous. Mr S Green will speak to D Dodds as it is believed to be on the land that he farms and request that he trim the tree back. (SG)

The TPO's on the trees in Kirkby Underwood Village

The TPO review is unlikely to take place due to lack of finance. The PC will chase this to find out what is the exact position. (PC)

Hedge on Callans Lane

The Hedge opposite Irene House is out of hand and needs cutting back as the residents from Barnby Way cannot see to come out onto the main road. The PC will contact the estate agents to ask the owners to have the hedge cut back and also ask Matt Chapman to write a letter asking the owners to cut it back. (PC)

Hedge on Stainfield Road

The hedge opposite Westfield House on Stainfield Road needs cutting back as it is becoming too top heavy. The PC will contact Matt Chapman to send a letter to Mr M Derby asking him to cut it back severely. (PC)

**Future Meetings**

Date of next meetings:

- Tuesday 4th November 2014 @7pm
- Tuesday 3rd February 2015 @ 7pm
- Tuesday 19th May to include the AGM

Meeting closed at 7.45pm

Signed.....(Chairman)      Date.....



## **KIRKBY UNDERWOOD PARISH COUNCIL**

Minutes 4th November 2014 at 7pm

In Kirkby Underwood Village Hall

**Present:** Cllrs: Mr P Reynolds - Chairman; Mrs D Davies, Vice Chairman; Mr B Pottle; Mr H Collinge Clerk - Mrs S Shepperd Parish Clerk. Mr S Green sent his apologies.

### **1. Minutes**

Reading of the minutes: The minutes of the meeting dated 5th August 2014 were agreed and signed by the Chairman.

### **2. Matters arising**

NONE

### **3. Planning**

"Donsway" SKDC have decided to allow the building to remain, however, SKDC have decided to impose a condition that the shed be painted green. Mr P Moseley made further investigations with SKDC and this decision was made on the basis that the land was being used as an agricultural smallholding. A copy of Mr Moseley's email informing the Parish Council of this will/has been forwarded to all council members. (PM)

#### The Grange

Planning has been sought for a house alongside listed building conditions. The Parish Council had no objections to this planning.

No other new planning issues have arisen.

### **4. Highways**

#### Grips on this side of the A15

Mrs D Davies has undertaken to keep a watchful eye on the grips and if there are any water issues she will take photographic evidence in order that the Parish Council can again request that the grips be dug out. This issue will be discussed again at the next meeting. (DD)

#### Gullies

Matt Chapman has said that the gullies have been jetted and cleaned out. The Parish Council will keep an eye on the gullies and next time it rains will check that they are working as they should. If there seem to be problems the Parish Council members will take photographs to forward to the Highways department. (ALL)

#### Leak on Stainfield Road

It was agreed that the Highways department will be asked whether it is possible to put a French Drain at the bottom of the drive and connect this to the main drain in order to overcome the water problems on Stainfield Road. (PC)

#### Slope by Mr S Green's field and Irene House

This has now been redone and the Parish Council were satisfied with the outcome of the slope this time.

#### Sign "The Green"

This has now been moved.

#### Speed Control Watch

It was agreed that the Martin Hill and Neil Atkinson/Claire Wilson (Bourne PCSO) would be emailed to establish what if anything had been done about this. (PC)

### **5. Finance**

Parish Clerk to be paid quarterly salary plus expenses of £100.10

### Brownlow Trust

It was agreed that a notice would be placed in the monthly monitor announcing that any pensioner could apply for monies for help over the Christmas period as there are funds available in the Brownlow Trust. Persons should apply to the Parish Clerk. (PC)

### Internet banking

The Chairman is completing his on line banking access.

### Notice board

In abeyance

### The Annual Audit

A fee of £60.00 was paid to Grant Thornton as there was extra work required to the Audit.

### **6. Correspondence**

NONE

### **7. AOB**

#### Tree in field by the Church

The tree in the field by the Church is shedding branches and could potentially be dangerous. Mr P. Reynolds will contact Mr P Chapman to request that work be done on the tree to prevent any further branch dropage. (PR)

#### The TPO's on the trees in Kirkby Underwood Villagge

The TPO review will not take place any time in the near future due to lack of finance. Anyone wishing to have the TPO removed from their trees should apply to SKDC under the current rules.

#### Hedge on Callans Lane

The Hedge opposite Irene House is out of hand and needs cutting back as the residents from Bamby Way cannot see to come out onto the main road. The PC will contact the current tenant and request that they furnish the Parish Council with the contact details of the new letting agency in order that they can be approached and that a request be made to have the hedge cut back. Pro forma to be sent. (PC)

#### Hedge on Stainfield Road

The hedge opposite Westfield House on Stainfield Road has been cut back, no further action at this time will be taken.

### **Future Meetings**

Date of next meetings:

Tuesday 3rd February 2015 @ 7pm  
Tuesday 19th May to include the AGM

Meeting closed at 7.45pm

Signed.....(Chairman)      Date.....