

Kirkby Underwood Parish Council

Minutes of Parish Council Meeting 25th March 2013

Held in Kirkby Underwood Village Hall

Present: Cllrs.: Pete Reynolds, Chairman; Dorothy Davies, Vice-Chairman; Howard Collinge; Brent Pottle; Steven Green; Clerk, Christine Tait; 3 members of the public

Appointment of the New Clerk : Christine Tait having given notice of resignation prior to the meeting, the position was advertised and one application received from Mrs. Shirley Shepperd. No objections were received. Mrs. Shepperd stipulated that her acceptance was conditional on wages being paid quarterly rather than annually - the PC agreed. Mrs. Shepperd will hence forth act as Clerk to the Parish Council.

Reading of Minutes: The Minutes of November's meeting were agreed.

Matters Arising:

- The dog waste bin has still to be ordered.
- The proposal made for a bench on the Green's central island has been withdrawn due to problems over positioning. The bench will be revisited at a later date.
- Costings will be sought for planters suitable for the island.

Planning Matters:

- There has been no movement on the Don's Way planning issue and this now needs to be brought up with the council to find out the current position.
- The PC has been made aware that there will be an application made to build on the wood at the entrance to village on Rippingale Rd.

Highways:

- All outstanding job numbers are to be chased.- Missing lamppost - Grips not dug - Flooding by the paddock has been looked at but not dealt with successfully.
- Mrs. Shepperd raised the matter of the flooding of her garden, caused by the building of houses on Barnberry Way without adequate drainage. In the past the PC Clerk (Mr. Fisher), had contacted the Council on her behalf, despite complaints to the Council and inspections they have refused to do anything to help with the drainage. Mrs. Shepperd is concerned that this has made the house unsalable. - Following discussion on the Parish Council's responsibility the PC decided that it was not within their remit.
- Cllr. Pottle raised question of who is responsible for checking trees after the tree on Rippingale Rd. split across the road. Cllr. Green maintained that the Council do check the trees. The tree in question was a healthy tree and would not have raised any concerns on inspection.
- Contact the Council RE the large lime tree central to the village as we don't know who owns the property it is attached to.
- Find out whether there is any possibility of getting a graduated speed limit on entry to the village from Callan's wood, down Callan's Lane into the village
- Bulb on Aslackby Road needs replacing, record no. And contact council.

Finance: Money still needs to be spent from the previous precepts in accordance with the auditor's advice.

Correspondence:

- Invoice has been received from LALC and will be paid at the next meeting in the new financial year.
- Notice of elections on 2.5.13 sent for display

A.O.B.:

- Cllr. Pottle asked that there be some acknowledgment of Mr. M.Spencer for all the work that he does for the Parish, keeping the road clear and the verges tidy and much more. The Council agreed wholeheartedly that Mr. Spencer is hugely appreciated.

Date of the Next Meeting Monday 20th May Annual General and Annual Parish Meetings

Meeting closed 7.50pm

Signed.....(Chairman) Date.....

Kirkby Underwood Parish Council
Annual General Meeting 2013
Chairman's Report

As usual, the Parish Council met 4 times during the year. This year concluded with the resignation of the Clerk, Christine Tait and the appointment of a new Clerk, Shirley Sheppard. I would like to thank Christine for her work as Clerk over the past few years.

The highlight of the year for me was the Parish Walk and picnic to commemorate the Queen's jubilee, this was followed by a Church Service and the lighting of the beacon. All these events went smoothly and were well attended.

Planning

A quiet year with few planning applications to view and comment on.

Highways

The Parish Council continues to work with the Highways departments to rectify a number of problems. Although progress on resolving some issues is slow, we continue to push to get work completed.

Finance

A precept of £1,000 has been applied for 2012/13

Finally, I would like to thank all the Parish Councillors for their work over the past year and for their ongoing support.

Pete Reynolds
20 May 2013

KIRKBY UNDERWOOD PARISH COUNCIL

Minutes of the AGM 2013 held 3rd June 2013 at 7pm

In Kirkby Underwood Village Hall

Present: Cllrs: Mr P Reynolds - Chairman; Mrs D Davies - Vice-Chairman; Mr B Pottle; Mr S Green. Clerk - Mrs S Shepperd. One member of the public.

1. Election of Chairman & Vice Chairman

The Chairman and Vice-Chairman to remain the same, Mr P Reynolds and Mrs D Davies respectively.

Reading of the minutes: The minutes of the meeting dated 25th March 2013 were agreed and signed by the Chairman.

2. Matters arising

Dog Bin: It was agreed that a Fido 25 dog bin would be ordered by the Parish Clerk for use on Church Lane.

Planters: It was agreed to raise this at the next Parish Council meeting.

3. Planning

It was agreed that the Parish Clerk would chase SKDC (Mr Clift) to clarify the situation on the enforcement order placed on Dons Way with respect to the "Shed".

4. Highways

The Parish Clerk to chase SKDC with respect to the replacement of the missing lamppost.

The Parish Clerk to chase SKDC with respect of the digging of the grips on the Rippingale Road in order that this can be effectively carried out.

The Paris Clerk to chase SKDC with regard to the drains/gullies blocked by the old post office.

The Parish Clerk to request that the Highways write to the owners of 1 Callans Lane, asking that they prune the Lime tree which is at present causing obstruction for high sided vehicles.

It was reported by the Parish Clerk that the Graduated speed limit was not possible for SKDC to implement at this time due to their regulations and that Kirkby Underwood does not fulfil the criteria for a graduated speed limit.

The tree at the Grange on Callans Lane is leaning and vehicles are catching it when passing. It was suggested that Mr A Andrews be contacted to ask if he would contact Mrs C Wood on an informal basis as to the possibility of the tree being pruned to prevent damage to passing vehicles. Also to ask that the hedge past the tree going up towards Callans Lane Wood be pruned as it is forcing cars to the right as they down into the village, it should ideally be trimmed back to the fence. Parish Clerk to action.

It was agreed that Richard Spencer should be contacted for a quote on the repair, painting and pointing of the existing water pump on Stainfield Road. Further he be asked for a quote to repair/replace the guttering of the Bus Shelter on Rippingale Road. Parish Clerk to action.

5. Finance

It was agreed to pay Ms C Tait the outstanding balance of £300 for services rendered as former Parish Clerk.

It was agreed that Graham Anderson would be approached to aid in doing the Audit for the Parish Council

Cheques were paid to the following organisations: LALC, CC Insurance, the Village Hall and to Mrs Shepperd for expenses and quarterly remuneration.

It was agreed that Mrs Shepperd should purchase printer cartridges and any other items of equipment required.

It was noted that the following bank statements were missing from the accounts. Parish Council Account statements nos. 1-92 inclusive and statement 117. The Charity Account, statement nos. 1-21 inclusive and 25-50 inclusive.

It was agreed that the only details which need to be changed with Nat West Bank is the correspondence address which now should be Mrs Shepperd's address. Parish Clerk to action.

It was agreed to donate £100 to the Summer Fair.

It was agreed to apply for the precept of £1000 from SKDC. Parish Clerk to action.

6. Correspondence

It was agreed that the Parish Clerk would write to Ripplingale Parish Council to say that Kirkby Underwood were not interested in becoming part of a larger Parish Council Group at this time. Parish Clerk to action.

It was agreed that the Parish Clerk should ask SKDC for an updated list of the electorate in Kirkby Underwood.

It was agreed that the Parish Clerk would contact Escritt and Barrel to establish more information with regard to the Bede Account.

7. AOB

It was agreed that the Parish Clerk should find out the cost of an amenity skip and whether there were any restrictions as to what could or could not be placed in to the skip.

Future Meetings

The following dates were agreed for the twelve months:

Monday 5th August 2013
Monday 11th November 2013
Monday 3rd February 2014
Tuesday 6th May 2014 (AGM)

Meeting closed at 8pm

Signed.....(Chairman)

Date.....

KIRKBY UNDERWOOD PARISH COUNCIL

Minutes of the AGM 2013 held 5th August 2013 at 7pm

In Kirkby Underwood Village Hall

Present: Cllrs: Mr P Reynolds - Chairman; Mr B Pottle; Mr S Green; Mr H Collinge Clerk - Mrs S Shepperd. One member of the public. Councillor Mr M Hill.

1. Minutes

Reading of the minutes: The minutes of the meeting dated 3rd June 2013 were agreed and signed by the Chairman.

2. Matters arising

Dog Bin: Bought and installed.

Planters: It was agreed to raise this again at the next Parish Council meeting.

Sign on entering village on Callans Lane: The Highways department to be contacted to ask, in light of the fact that we as a village do not meet the criteria for a graduated speed limit, that a sign to show that there is a very severe bend on this approach and that it narrows significantly be erected. (PC)

3. Planning

It was agreed that the enforcement order to be placed, being placed on "Donsway" should be monitored. (PC)

4. Highways

It was noted that the lamp post had been replaced.

It was agreed that the Grips on the A15 had not been done and this was to be followed up. (M Hill)

It was agreed that the gullies on Ripplingale Road were still flooding and that a camera inspection should be requested. (M Hill)

It was agreed that the Parish Clerk would make an informal call to number 1 Callans Lane to establish whether the letter sent from the council had been received by the appropriate person. (PC)

It was noted that Mr A Andrews had contacted Mrs C Wood with regard to the trimming of the hedges and trees on Callans Lane. We are waiting for this action to be taken.

It was agreed that Jamie Goodman and Dentone should be contacted for a quote on the repair, painting/replacement of wood casing and pointing of the existing water pump on Stainfield Road. Further to request a quote to repair/replace the guttering of the Bus Shelter on Rippingale Road. Telephone numbers to be provided by Mr S Green and Mr H Collinge respectively. (PC)

It was noted that there was a large pothole at the West entrance of Greens yard which needed to be rectified. (M Hill)

It was noted that there is a persistent water leak on Stainfield Road, it was agreed that the Highways at Thurlby (Matt Chapman) should be contacted to initiate investigation of this leak. (PC)

It was agreed that a letter be written to Mr J Sismey to thank him for litter picking on Rippingale Road. (PC)

5. Finance

It was noted that the accounts have now been updated and that there are three signatories, two of which are required to sign a cheque. Statements are now being sent quarterly on all three accounts to the Parish Clerk. Each account has one statement missing which are being sent to the Parish Clerk.

The Hospital car scheme is in need of money for the residents of Kirkby Underwood. It was agreed that Mrs Sheila Scholes would be contacted in order that arrangements can be made for £500 to be transferred from the Merrison account and that this money be ring fenced for the residents of Kirkby Underwood. Statements of the usage of this money to be sent directly to the Parish Clerk. (PC)

6. Correspondence

It was agreed that there was no requirement for K.U. Parish Council to receive the magazine LCR from the LALC and an email would be sent to this effect. (PC)

It was agreed that the Parish Clerk should undertake a training course on 13 November 2013 and that the sum of £22.00 would be paid by the Parish Council. The course needs to be booked. (PC)

7. AOB

None

Future Meetings

Date of next meeting and future meetings:

Monday 11th November 2013

Monday 3rd February 2014

Tuesday 6th May 2014 (AGM)

Meeting closed at 8pm

Signed.....(Chairman)

Date.....

KIRKBY UNDERWOOD PARISH COUNCIL

Minutes 11 November 2013 at 7pm

In Kirkby Underwood Village Hall

Present: Cllrs: Mr P Reynolds - Chairman; Mrs D Davis, Vice Chairman; Mr B Pottle; Mr S Green; Clerk - Mrs S Shepperd. One member of the public. Mr H Collinge gave his apologies

1. Minutes

Reading of the minutes: The minutes of the meeting dated 5th August 2013 were agreed but not signed by the Chairman. To be signed at the next meeting.

2. Matters arising

NONE

3. Planning

It was agreed that the enforcement order to be placed, being placed on "Donsway" should be monitored, but no direct action to be taken at this time. (PC)

4. Highways

It was agreed that the Grips on this side of the A15 had not been done and this was to be followed up. (PC)

It was agreed that the gullies on Rippingale Road were still flooding and that a camera inspection should be requested. It was noted that the blockage seems to stem between Mr S Greens property and the drains opposite at the end of the field belonging to Mr S Green. It was noted that water was coming up the drains rather than going down. This should be followed up. (PC)

It was agreed that the Parish Clerk would make an informal call to number 1 Barnberry Way to establish whether the letter sent from the council had been received by the appropriate person. This has been done and Belvoir the letting agents have been in contact with the owner of the property with a quote for the pruning of the tree, however, the owner feels that they can obtain a more competitive quote. The Parish Clerk is waiting for a response from Belvoir with regard to the owners quote and when the work will commence. (PC)

It was noted that there is a persistent water leak on Stainfield Road, it was agreed that the Highways at Thurlby (Matt Chapman) should be contacted to initiate investigation of this leak. SKDC have already been contacted and said that they do not feel responsible. It was decided to ask SKDC exactly what they believe the problem to be before pursuing this issue further. (PC)

5. Finance

Parish Clerk to be paid quarterly salary.

Parish Clerk course to be paid (£22.00) and it was agreed that mileage would be paid to the Parish Clerk at 0.45 per mile. Mileage to be submitted to Chairman.

6. Correspondence

Response to SKDC questionnaire re: planning applications was done at the meeting and will be returned to them by post. (PC)

7. AOB

It was agreed that the PC would speak to SKDC with regard to the slope on the corner of Aslackby Road and Rippingale road as it was considered to be a safety risk. It was agreed that the PC would ask SKDC to come and have a look at it and see if there is an alternative.

Future Meetings

Date of next meeting and future meetings:

Tuesday 4th February 2014

Tuesday 6th May 2014 (AGM)

Meeting closed at 7.40pm

Signed.....(Chairman)

Date.....