

● KUPC Hospital Transport Scheme Claim form

¹**Before submitting your claim, please read the terms and conditions overleaf.**

- Please write clearly & provide ALL information requested.
- Complete the bank account details you wish payment to be made, ALL payments will be processed via electronic payment (BACS) direct to the nominated account. No payment will be via cash or cheques.
- It is essential that you sign and date the form, otherwise we are unable to process your claim. The Clerk will calculate your mileage.

Claimant Details

| | |
|---------------------------------|--|
| Name | |
| Address | |
| Postcode | |
| Contact Telephone Number | |
| Email Address | |
| Medical Centre attended | |
| Address | |
| Postcode (if known) | |
| Date of Journey | |

Bank Details

| | |
|----------------------------------|--|
| Account Name (as appears) | |
| Account Number | |
| Sort code | |

I Certify that the journey details are correct and claim reimbursement for expenses incurred.

| | | | |
|---------------|--|-------------|--|
| Signed | | Date | |
|---------------|--|-------------|--|

¹Submit this form by hand or post to KUPC Parish Clerk, 2 Haverholme Close, Ruskington, Sleaford, NG34 9FS. Telephone 07880496446

Or via email

clerk@kirkbyunderwoodparishcouncil.com

Terms and Conditions

This KU Hospital transport Scheme is funded solely from a gift donation bequeathed from the estate of Mrs Gillian Merrison, thus honouring her legacy to ease the financial burden for those in ill health. With prudent use it is hoped that unique assistance will be available into the foreseeable future.

The scheme **is unable to provide voluntary drivers** to convey patients, due to legislation for voluntary schemes making driver qualification and insurance unworkable for a very small parish.

Anyone residing in Kirkby Underwood is eligible, applications are not means tested.

The object is a provision for those who would benefit from financial support to attend pre-booked appointments to a hospital or medical facility, within Lincolnshire plus Peterborough City and Fitzwilliam Hospital due to the high referral rate within our area.

The Parish Council will pay approved applicants £0.65 per mile (subject to review) towards the cost of provision by friends, relatives (or other forms of transport) to attend and return from treatment or appointments.

The Parish Clerk will calculate the total mileage from the claimants home address to the appointment and return.

The Parish Council will consider, on a case by case basis, financial support to those residents beyond the primary area, to attend specialist medical treatment within the UK. The applicant will be formally notified of the authorities decision.

Kirkby Underwood Parish Council reserves the right to exclude any applicant making fraudulent claims.

Personal data will be used for financial KUPC Hospital Transport Scheme in line with KUPC Privacy Notice available online at

<http://parishes.lincolnshire.gov.uk/KirkbyUnderwood/section.asp?catId=38947>

Or through the Clerk

Official Use

| | | | |
|------------------------|--|-------------|--|
| Application Reference | | Date | |
| Total mileage | | Total Claim | |
| Approved | | KUPC Chair | |
| BACS Payment completed | | | |