

KUPC Hospital Transport Scheme Claim Form

Before submitting your claim, please read the terms and conditions overleaf.

- Please write clearly & provide ALL information requested below.
- Complete the bank account details you wish payment to be made. All transactions will only be processed via electronic payment (BACS) direct to the nominated account. No payment via cheques or cash
- It is essential that you sign and date the form, otherwise we cannot process your claim. The Clerk will calculate your mileage.

Claimant details

Full Name:

Address:

Post Code:Contact Telephone No:

Email Address:

Your Journey

Medical Centre Attended

Address:

Post Code (if known): Date of Journey:

Receiving Banks Details

Account Name

Account Number.....Sort Code

I certify that the journey details are correct and claim reimbursement for expenses incurred.

Signed..... Dated.....

SUBMIT THIS FORM

By HAND or POST: KUPC Parish Clerk New House Stainfield Rd Kirkby Underwood PE10 0SG TELEPHONE: 01778 441271

OR BY EMAIL: clerk@kirkbyunderwoodparishcouncil.com

TERMS AND CONDITIONS

This KU Hospital Transport Scheme is funded solely from a gift donation bequeathed from the estate of Mrs Gillian Merrison, thus honouring the her legacy to ease the financial burden for those in ill health. With prudent use it is hoped that this unique assistance will be available into the foreseeable future.

The scheme **is not able to provide voluntary drivers** to convey patients, due to legislation for voluntary schemes making driver qualification and insurance unworkable for a very small parish.

Anyone residing in Kirkby Underwood is eligible, applications are not means tested.

The objective is a provision for those who would benefit from financial support to attend pre-booked appointments to a hospital or medical facility, within Lincolnshire plus Peterborough City and Fitzwilliam Hospitals due to the high referral rate within our area.

The Parish Council will pay approved applicants £0.65 per mile (subject to review) towards the cost of provision by friends, relatives (or other forms of transport) to attend and return from treatment or appointments.

The Parish Clerk will calculate the total mileage from the claimants home address to the appointment and return.

The Parish Council will consider, on a case by case basis, financial support to residents beyond the primary area, to attend specialist medical treatment within the UK. The applicant will be formally notified of the authority's decision.

Kirkby Underwood Parish Council reserve the right to exclude any applicant making fraudulent claims.

Personal data will be used for financial KUPC Hospital Transport Scheme in line with the KUPC Privacy Notice available online at:<http://parishes.lincolnshire.gov.uk/KirkbyUnderwood/section.asp?catId=38947> or through the Clerk.

Office Use Only

Application Reference Dated

Total Mileage Total Claim

Approved KUPC Chair Dated

BACS Payment completed date